Community Medicine Clerkship – BCC 7170
Florida State University College of Medicine
2009 – 2010 Course Syllabus

Course Director:
Michael Muszynski, MD

Clerkship Directors:
Bruce Berg, MD (Sarasota Regional Campus)
Randy Bertolette, MD (Ft Pierce Regional Campus)
Lucky Dunn, MD (Daytona Regional Campus)
Mel Hartsfield, MD (Tallahassee Regional Campus)
Paul McLeod, MD (Pensacola Regional Campus)
Michael Muszynski, MD (Orlando Regional Campus)
Karimu Smith-Barron, MD (Immokalee Rural Track Director)

Course Description:
The Third-Year Community Medicine Clerkship is required for all students at the college of medicine regional campus sites in Tallahassee, Pensacola, Sarasota, Orlando, Daytona, Ft Pierce, and the Immokalee and Rural Tracks. This is a three-week clerkship given once in the third year, which is designed to broaden students’ understanding of the role played by community agencies in health promotion and disease prevention. It allows students to work as a member of a community agency team to assist the agency in fulfilling its goals of maintaining the health of the community. This clerkship also provides students an opportunity to share and discuss their observations with agency members, faculty, and other students. Each student is assigned to a community agency with a defined contact person within the agency; this contact is assigned the role of clerkship coordinator. The Regional Campus Dean or Rural Track Director will have visited the site and determined its appropriateness for achieving course goals and objectives, and the Dean/Director is responsible for assessing the experiences provided for the student(s) at each site. The Campus Dean or Rural Track Director will make yearly contact with or visit to each agency during the year to assure quality and appropriateness of the experience. The identified clerkship coordinator at the community agency will supervise the student according to the goals, objectives and evaluation as oriented by the Regional Campus Dean or Rural Track Director prior to the start of the clerkship. Additional student teaching and supervision will be given by the Regional Campus Deans as needed at Regional Campus Dean’s Rounds. Students are required to complete assigned readings and to enter personal reflections on specified topic areas in an on-line Community Medicine Clerkship Portfolio Folder. Michael Muszynski, MD, Orlando Regional Campus Dean, is the current Course Director, who is responsible for course development and course oversight.
Agencies used in this clerkship include, but are not limited to:
1. Local health departments
2. Social service agencies
3. Area agencies
4. Indigent care clinics
5. Visiting nurse organizations
6. Hospice organizations

Faculty Participating in the Original Clerkship Planning Process:
Eugene Trowers, MD, MPH
Paul McLeod, MD
Michael Muszynski, MD
Herndon Harding, MD
Alma Littles, MD

Faculty Participating in 2008-2009 Course Delivery:
Bruce Berg, MD (Sarasota Regional Campus)
Randy Bertolette, MD (Ft Pierce Regional Campus)
Lucky Dunn, MD (Daytona Regional Campus)
Mel Hartsfield, MD (Tallahassee Regional Campus)
Paul McLeod, MD (Pensacola Regional Campus)
Michael Muszynski, MD (Orlando Regional Campus)
Karimu Smith-Barron, MD (Immokalee Rural Track Director)

Course Goals:
This is a three-week course designed to broaden the student’s understanding of the role played by community agencies in health promotion and disease prevention, and allow each student to observe and assist in that agency’s role in maintaining the health of the community.

Students will be exposed to “Healthy People 2010,” the federal government’s published goals for the health of our population. Throughout the course the core competencies of Florida State University College of Medicine will also be reinforced:

• Professional attitudes, values and behavior.
• Moral reasoning and ethical judgment.
• Communicating with patients, families, and colleagues.
• Applications of basic biomedical and behavioral science to patient care.
• Essential clinical skills.
• Problem solving and critical thinking.
• Life long learning and information management.
• Social, cultural, and community context of health, illness, and care.
• Personal Awareness.
• Organization, systems, and quality improvement.
Course Objectives:
At the end of the clerkship the student will be able to
- Define ways in which community agencies contribute to the health of the community.
- Analyze the agency’s standing in the scheme of health care delivery system in the community including that affecting physicians, hospitals, outpatient centers, home health agencies and the role of community agencies within that system.
- Appraise the patient (client) perspective on his/her health problems and the community responses to these.
- Define the roles of the physician in working with community agencies for the benefit of patients.
- Formulate a team approach to health care delivery, including cultural factors and public health issues.
- Practice positive regard for patients, agency staff, and preceptors.

More specialized and additional exposure to Community Medicine, as well as the opportunity to participate in externships is also available at a variety of community medicine sites throughout the Florida State University College of Medicine system and its affiliates through Fourth Year Electives.

Teaching and Learning Methods:
This course involves experiential, service, and reflection learning. The community agency clerkship coordinator works with the student in his/her office for eight one-half day sessions each week. During the three-week Community Medicine experiential rotation the student gains the desired objectives of service learning, geriatrics (whenever applicable), care to underserved populations, and the state and federal government goals for the health of our population. Each agency has 1 – 2 (and occasionally more) students assigned to it, so that the student works very closely with the assigned clerkship coordinator. The clerkship coordinator orients the student to his/her agency the first morning of the student’s assignment. Case loads, learning experiences, and assignments by the agency to meet course objectives will be directly managed by the on-site clerkship coordinator, ensuring an appropriate variety of exposure to common community medicine conditions and situations. Student assignments related to the specific agency are the responsibility of the clerkship coordinator and are structured to address the clerkship objectives listed above. The students will meet with the Regional Campus Dean (or communicate with the Rural Track Director) each week during “Dean’s Rounds” to discuss how the clerkship experience is progressing. In addition, the Regional Campus Dean or Rural Track Director will communicate with the agency clerkship coordinator as needed to monitor the student experience.

The student spends the one-half day of each week in the Doctoring 3 course at the Regional Campus every Wednesday afternoon, and one-half day every week in their ongoing Doctoring 3 Longitudinal care experience.
Typical Community Medicine Course Schedule:

<table>
<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>AM</td>
<td>*</td>
<td>*</td>
<td>Longitudinal assignment</td>
<td>*</td>
<td>*</td>
</tr>
<tr>
<td>PM</td>
<td>*</td>
<td>*</td>
<td>Doctoring 3</td>
<td>*</td>
<td>*</td>
</tr>
</tbody>
</table>

- One-half day each week will be spent in the student’s longitudinal rotation, and every Wednesday afternoon will be spent in the Doctoring 3 course at the regional campus. (note: Most student Longitudinal assignments are on Wednesday mornings, but some students may have a different one-half day assignment)
- *The remainder of each week will be spent with the community agency to which the student is assigned for the clerkship.
- Required student presentations to their class will be at the Regional Campus on the final day of the clerkship.

Defined readings, a Portfolio-based self-reflection exercise, and end-of-clerkship presentation are additional course requirements (see below). The on-site agency clerkship coordinator is not responsible for oversight of the Portfolio and Presentation assignments.

2009 Schedule:
The 2009 schedule has some complexities due to interruption of the course time by the FOSCE requirement and the Thanksgiving Holiday.

1. The first day of Community Medicine is Monday, November 16, 2009, for all campuses EXCEPT campuses whose FOSCE falls on a weekend. Those campuses with a weekend FOSCE (Tallahassee, the Rural Track, and Sarasota only) will have Monday, November 16, 2009 off and begin the Community Medicine Clerkship on Tuesday, November 17, 2009.
2. Campuses with weekday FOSCE will have only the FOSCE assignment for that day. Students should verify their FOSCE assignment with their respective campus.
3. All students on all campuses will be off November 26 and 27 for the Thanksgiving holiday.
4. The last day for all students at their assigned Community Medicine Agency is Tuesday, December 8, 2009.
5. All students on all campuses will take the Doctoring 3 midterm examination at their assigned campus on Wednesday, December 9, 2009. All students will have the remainder of that day off to finish preparations of their Community Medicine Presentation Requirement.
6. The required Community Medicine Clerkship Presentations will be made to the entire campus class and invited guests on Thursday, December 10, 2009, and that will mark the end of the clerkship.

7. Friday, December 11, 2009, is the first day off of the holiday vacation period.

**Required Reading**

*(Assignments and Links to articles are posted on BlackBoard):*


**Required Clerkship Assignments**

**Required Student Self-Reflection:**

Each student is required to reflect on their experiences on this clerkship. The reflections are entered into a Community Medicine Portfolio Folder located in the FSU College of Medicine Intranet (SharePoint) individual student Portfolios. Detailed instructions and reflection requirements are posted on the course site in BlackBoard.

Students must complete TWO sets of reflections on defined topic areas by the start of both weeks 2 and 3 of the clerkship. These Portfolio entries MUST be posted on or before Monday of those weeks to receive credit (November 16 and November 23, 2009).

The topic areas for each reflection assignment are detailed in instructions posted in BlackBoard. It is highly recommended that students accumulate reflection and thoughts on these topic areas throughout the week prior to the assignment due dates and then formulate these into their final submissions to the individual student Intranet Portfolio Folder.

Topic areas are related to goals of *Healthy People 2010*, the specific relationships and value of their assigned agency to the community, the assigned readings, and personal reflections and critiques of their experiences. It is important that the student demonstrate evidence that they incorporated principles from the reading assignments into their reflections.

Students are encouraged to use content in their Portfolio postings to assist them in the development of the required PowerPoint presentation to the class at the end of the clerkship.
Student Portfolio content will not be available for agency review and will be reviewed only by the respective student, the respective Regional Campus Dean and the Course Director.

**Required Student Presentation:**
The students will prepare and deliver a presentation of their experiences to the entire class and the Regional Campus Dean at the end of the clerkship (PowerPoint format highly recommended). The Rural Track students will present at an assigned campus. Presentations must include an analysis of the agency relatedness to *Healthy People 2010* and any associated areas covered by the clerkship required readings (see required readings above). The students are required to discuss how the agencies meet or do not meet *Healthy People 2010* objectives.

A presentation template covering minimum presentation requirements and assignment details are provided to the students on BlackBoard.

Members of the agencies including agency *clerkship coordinators* and any interested Regional Campus faculty and staff are cordially invited to attend the student presentation session.

**Student Evaluation and Grading:**
**THIS IS A PASS/FAIL ONLY COURSE.** There are no examinations. The student grade recommendation is proposed by the respective Regional Campus Dean or Rural Track Director. The final grade is assigned by the course director. Clerkship evaluations include mid-clerkship reviews with the primary preceptor and an end-of-clerkship review with the Regional Campus Dean or Rural Track Director. Faculty participating in course delivery and *clerkship coordinators* will provide students with qualitative assessment of their performance utilizing the College of Medicine clinical performance evaluation form specifically designed for the Community Medicine Clerkship in CDCS. A printer friendly version is also posted on BlackBoard. This particular CDCS evaluation form is designed to cover the course objectives and student professionalism. Strengths and weaknesses will be identified to assist the student in monitoring his/her progress in attaining the course goals and objectives. Students will meet as a group with the Regional Campus Dean or Rural Track Director on a weekly basis at “Dean’s Rounds” and individually if needed. Students will be provided feedback concerning their performance during the clerkship as needed, and remediation opportunities will be provided if needed. To receive a Pass grade the student must attend and participate in all scheduled sessions with his/her community agency, complete all Portfolio assignments, and prepare and deliver a class presentation describing the agency with which they worked. Unexcused absences will be grounds for an unsatisfactory grade.
Grading Criteria
Grading will be based on the following components:

- Attendance
- Clerkship coordinator written evaluation using the CDCS Community Medicine Clerkship Evaluation Form
- Presentation evaluation as determined by the Regional Campus Dean or Rural Track Director
- Quality of Portfolio reflection assignments as judged by the Regional Campus Dean or Rural Track Director
- Written evaluation and recommendation to the course director by Regional Campus Dean or Rural Track Director

The final grade determination for each student is the sole responsibility of the Course Director for the Community Medicine Clerkship (Dr. Michael Muszynski). Students who have difficulties meeting course requirements will be referred to the Student Evaluation and Promotion Committee.

Letters of Distinction
Students who distinguish themselves by a truly outstanding performance on the clerkship will be considered for a Letter of Distinction that is placed in the respective student file and noted in the student’s Medical Student Performance Evaluation (MSPE) document.

Minimum criteria for a Letter of Distinction are as follows: 1) All professionalism standards for the clerkship are met; 2) Indication of outstanding performance in the evaluation form narratives from the clerkship coordinator; 3) A clerkship evaluation by the clerkship coordinator with 6 or 7 out of 7 evaluation categories rated as “Strongly Agree;” 4) Complete and effective coverage of the Healthy People 2010 objectives in the student’s required presentation to the class; 5) An “Outstanding” rating (on a scale of unacceptable—satisfactory—above average—outstanding) as determined by the Regional Campus Dean for the required student presentation; 6) An “Outstanding” rating (on a scale of unacceptable—satisfactory—above average—outstanding) as determined by the Regional Campus Dean for the required student Portfolio assignments; 7) Recommendation from the Regional Campus Dean or Rural Track Director for a Letter of Distinction. The determination of the Course Director regarding the award of letters of distinction is final.

Course Evaluation:
Thoughtful student feedback is vital to assuring a high quality curriculum and educational experience. All students will be given an opportunity to provide constructive feedback to the clerkship agency coordinators, Campus Deans, Rural Track Director and course director for the community medicine clerkship. Numerical ratings by all students will be solicited at the end of the course through the Office of Medical Education using the student feedback evaluation form specifically designed for the Community Medicine Clerkship.
**Attendance Policy:**
Students will be accountable and personably responsible for attending all clerkship activities. Attendance is mandatory for all clerkship related activities, Portfolio assignments, and presentation delivered at the conclusion of the clerkship. Excused absence from scheduled learning activity requires prior notification and approval of the agency clerkship coordinator and the Regional Campus Dean or Rural Track Director and should be requested only for extenuating circumstances. Absences because of illness or family emergency will be addressed on an individual basis by the Regional Campus Dean or Rural Track Director. Unexcused absences from any clerkship activity will be reported to the Regional Campus Dean’s office where attendance records will be maintained for review and appropriate action.

**Remediation Policy for Students Who Fail a Course or Clerkship:**
Remediation of courses or clerkships will be planned and implemented by decision of the Student Evaluation and Promotions Committee, in collaboration with the course director and Regional Campus Dean/Rural Track Director.

**Code of Conduct:**
Students are expected to uphold the Academic Code published in The Florida State University Bulletin and the Student Handbook. The Academic Honor System of The Florida State University is based on the premise that each student has the responsibility (1) to uphold the highest standards of academic integrity in the student’s own work, (2) to refuse to tolerate violations of academic integrity in the University community, and (3) to foster a high sense of integrity and social responsibility on the part of the University community.

**ADA Statement:**
Students with disabilities needing academic accommodations should:
1. Register with and provide documentation to the Student Disability Resource Center (SDRC) in Kellum Hall (850-644-9566); and
2. Bring a letter to the instructor from the SDRC indicating you need academic accommodations. This should be done within the first week of class. Specific arrangements should be settled with the instructor 5 working days prior to the beginning of the clerkship.