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If you know your password

- 1. Go to https://account.med.fsu.edu
- 2. Log in to your account. If you do not know your password, go to the "Forgot your password" section below.

Self-Service	۲
Username Password	() ()
SIGN IN	Forgot your password?

- If you are prompted to Enroll in Self-Service Password Reset, please go to the "<u>Enroll in Self-Service Password Reset</u>" section below, then return here.
- 4. Click the "Change password" link on the right of the screen.



Your password expires	in 178 days.
The password was chang	ged yesterday.
CHANGE PASSWORD	

5. Enter your old password, your new password, confirm it, and click "OK":

Change passv	vord -		×
Old password			
New password			۵ م
Confirm new passwo	rd		۹ م
	GENERATE	SPELL OUT	PASSWORD POLICY
ОК	CANCEL		



Forgot your password?

- 1. Go to https://account.med.fsu.edu
- 2. Click on the "Forgot your password?" link.
- 3. Enter your MEDID and click Next.
 - a. If you get either of these messages, contact the Service Desk at 850-644-3664.
 You are not enrolled for Password Self-Service.
 There are no email addresses where the verification code can be sent to.
- 4. A verification code will be sent to your alternate email. Enter it into the system.
- 5. Answer the security questions you set up during Self-Service Password Reset.
- 6. Enter your new password.



Enroll in Self-Service Password Reset

- 1. Go to <u>https://account.med.fsu.edu</u>
- 2. Log in to your account. If you do not know your password, call the MED Service Desk at 850-644-3664:

Self-Service	۲
Username	• (i)
Password	
SIGN IN	Forgot your password?

3. You should be prompted to enroll immediately after signing in. Click "Enroll now"

Self-Service Password Reset			×
Please enroll for Pass	word Self-Service.		
This will enable you t account without any	to reset your forgotte assistance from the o	en password and outside.	unlock your
ENROLL NOW	LATER		

4. If you are not prompted, click on the "Enroll" button on the right.

Enroll for self-service password reset.			
This will enable you to re forget it.	set your password if you		
ENROLL NOW			

5. Answer the security questions, specify your alternate (non-MED) email if it asks, and click "Save"



FSU College of Medicine Reset MEDID Password

 Verify that your alternate email shows in the "My Properties" section and that the "Reenroll" and "Disenroll" options show on the Home page.

You are enrolled This allows you to your account.	for password	self-service. word and unlock	
REENROLL	DISENROLL		
My properties -			
ALTERNATE EMAIL ADDRESS	TELEPHONES		
Alternate Em	ail Address		
Mailbox (Othe)	@fsu.edu	(i)

You will now be able to reset your password without needing to contact IT.