



THE FLORIDA STATE UNIVERSITY
COLLEGE OF MEDICINE

Fourth Year Preparation Bulletin for the Class of 2020

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Scheduling and VSAS Support

See your Campus Clinical Coordinator and/or Student Support Coordinator

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I. Important Dates

Orientation

Campus Deans will conduct orientation at each campus sometime in **January**.

USMLE Deadlines

- Step 2 Clinical Skills exam must be taken no later than 10/31/2019
- Step 2 Clinical Knowledge exam must be taken no later than 12/31/2019

Creation of Mock and Final Schedule Timelines

4 Week Flex Time or Rot O (1/21/19 - 2/15/19)		First 3 Weeks of Rot E (2/18/19 - 3/8/19)		Last 3 Weeks of Rot E (3/11/19 - 3/29/19)	
Creation of MOCK Schedule					
OPEN Monday 1/21 8:00 AM	CLOSE Friday 2/15 5:00 PM	Schedule Required Clerkships			
		2/20/19 4:30 PM	2/27/19 Midnight		
		Internal Electives at Home Campus			
		OPEN Wed 2/27/19 Midnight		CLOSE Wed 3/13/19 Midnight	
		ALL Electives at ALL Campuses			
		OPEN Wed 3/6/19 Midnight		CLOSE Wed 3/13/19 Midnight	
		Clinical Coord. & Campus Dean Review Begins		Ends	Final Approval by Dr. Littles Submitted by
		3/14/2019		3/28/19	3/29/19

Match Day Activities

Students participating in Match Day ceremonies will be excused from educational activities on the day before (Thursday 3/19/20) and day of (Friday 3/20/20) Match Week. Students are expected to resume educational activities on Saturday (03/21/20).

Letters of Recommendation

Students should begin to ask/notify faculty regarding the need for letters of recommendation as they excel in clerkships. Formal requests should be made early in the summer, with a deadline of **September 15**. These must be uploaded directly by the recommender or their designee to the AAMC Letter of Recommendation Portal (LoRP).

Medical Student Performance Evaluation (MSPE)

The MSPE (also known as the Dean's Letter) is created by campus deans in collaboration with student support coordinators. Each student has input regarding content. The MSPE is released to ERAS on October 1, 2019.

Interviews

Residency interviews typically occur during blocks 6, 7, 8 and 9, although some programs/specialties interview earlier.

Applying for Residency

ERAS opens on September 15, so your application should be as complete as possible by that date. Residency programs will begin to download applications and invite applicants for interviews. Be sure your materials are complete, and as many letters as possible have been uploaded. Special rules apply to the Military and San Francisco Match programs.

Awards Ceremonies

The Senior Awards Ceremony occurs on Friday, May 15. GHHS and AOA have special ceremonies as well, and those students will be notified individually.

Graduation

Graduation is **May 16, 2020** at Ruby Diamond Auditorium.

II. Curriculum Overview

The fourth year begins after successful completion of all third year required clerkships and courses.

A typical fourth year schedule at the FSU COM contains 52 weeks of educational activities. This includes time for required clerkships, electives, residency exposure, Residency Preparation Boot Camp and time off for vacation and/or residency interviews.

Required Courses and Clerkships - 15 weeks					Electives 16-28 weeks	Time Off 0-8 weeks
BCC 7176	BCC 7113	BCC 7180	BCC 7174	BCC 7201		
Family Medicine Sub-Internship	Internal Medicine Sub-Internship	Emergency Medicine	Primary Care Geriatrics	Residency Preparation Boot Camp	Minimum 8 weeks at FSU COM Regional Campuses (internal electives)	Maximum 8 weeks
4 weeks		4 weeks	4 weeks	3 weeks		

The goal of the FSU COM is to provide a “general medical education” to students; fourth year is not intended to be used to begin specializing in one’s chosen specialty. Electives during the fourth year enable the student to select educational experiences in areas of medicine outside required clerkships to:

- Explore specialty options. Electives scheduled early in Year 4 may assist in determining specialty choice.
- Explore residency programs. Externships provide a close look at specific residency programs.
- Strengthen knowledge and skills in areas of medicine needing improvement.
- Take advantage of unique educational experiences. Electives allow students to pursue unique experiences like research, international experiences, intensive self-study, etc.

Following Block 12, the **required Residency Preparation Boot Camp** will begin at the student’s home

 campus.

	Summer 2019			Fall 2019					Spring 2020						
Class of 2020 (M4 cohort)															
5/13-5/24	5/27-6/21	6/24-7/19	7/22-8/16	8/19-9/13	9/16-10/11	10/14-11/8	11/11-12/6	12/9-12/20	12/23-1/3	1/6-1/31	2/3-2/28	3/2-3/27	3/30-4/24	4/27-5/15	GRADUATION May 16
2 week Break	BLOCK 1	BLOCK 2	BLOCK 3	BLOCK 4	BLOCK 5	BLOCK 6	BLOCK 7	BLK 8A Only	Winter Break (2 wks)	BLOCK 9	BLOCK 10	BLOCK 11 Match Day 3/20	BLOCK 12	Residency Prep Boot Camp (3wks)	

III. Required 4th Year Clerkships and Courses

Every student is required to complete three 4-week clerkships (Emergency Medicine, Geriatrics and a Sub-Internship), as well as the Residency Preparation Boot Camp. Scheduling required clerkships is coordinated at the regional campus. Students with particular preferences or needs to take certain required courses at certain times should discuss those with their Campus Deans.

Students are strongly encouraged to schedule required clerkships (especially Sub-Internship and Geriatric clerkship) in early blocks 1, 2, 3, 4 and 5 so that there is minimal conflict when attempting to schedule residency interviews during blocks 6, 7, 8 and 9. Due to missed time secondary to Match Day activities, Block 11 is strongly discouraged.

Emergency Medicine BCC 7180

This clerkship introduces students to the role that Emergency Medicine plays in the management of acute disease. The Emergency Department (ED) provides an opportunity for significant clinical exposure and learning of many skills. Such skills include appropriately directed patient history and physical exams, differential diagnoses, medical decision-making, and acquisition of procedural skills. The ED will expose students to a broad base of undifferentiated patients with a wide variety of personal, social, and cultural issues that influence patient care. This environment places a premium on physical exam skills and diagnostic reasoning, emphasizing the ability to recognize life-threatening situations and initiate resuscitation in a wide range of diseases with varying degrees of urgency. Students will learn to appreciate the broad-based knowledge and the unique skill sets needed to succeed in the dynamic state of emergency medicine.

Primary Care Geriatrics BCC 7174

The learner on the Primary Care Geriatrics Clerkship participates in the care of older patients in a variety of care settings including ambulatory, acute inpatient, and nursing or rehabilitation facility sites. The student follows a patient through at least one transition between sites of service. Student involvement in patient care is preparatory for residency involving significant self-directed/independent learning activities. The student performs as a member of the multidisciplinary team caring for older adults with geriatric syndromes and common geriatric problems. Learners are expected to improve their competency and comfort in caring for older patients in community settings and to perform basic geriatric assessments. The learner has opportunities to become familiar with the healthcare system beyond the hospital/ambulatory office. The local faculty and campus clerkship director coordinate assignments and monitor student activity with input from the education director. Every student is expected to demonstrate increased proficiency in utilizing skills already acquired as well as increasing their fund of geriatric specific knowledge.

Family Medicine Sub-Internship BCC 7176

The Sub-Internship in Family Medicine is designed to allow students the opportunity to participate in

the management of patients with common clinical presentations encountered in the practice of hospital-based medicine, including adults, children and maternity care. This clerkship emphasizes the evaluation and management of patients in the hospital setting, allowing the student to advance their diagnostic and management skills, and to care for patients from admission through discharge. The clinical experience occurs at an affiliated Family Medicine Residency program.

Internal Medicine Sub-Internship BCC 7113

The Sub-Internship in Internal Medicine is designed to allow students the opportunity to participate in the management of patients with common clinical presentations encountered in the practice of hospital-based internal medicine. Each student will have the opportunity to experience a broad range of illness severity ranging from acute care upon presentation to the emergency department to life threatening processes in the intensive care unit. Students will also have the opportunity to improve their basic clinical skills, learn new inpatient procedures and examination techniques, and assess the effectiveness of their clinical interventions.

Residency Preparation Boot Camp BCC 7201

The Residency Preparation Boot Camp is the final capstone to the undergraduate medical curriculum. The course provides an integrative experience that reinforces clinical skills, consolidates experiential learning, emphasizes team-based activities, and provides a solid foundation for entry into residency in the student's desired specialty. The course will emphasize select Core Entrustable Professional Activities (EPAs) for Entering Residency, descriptions of patient-care activities every medical school graduate should be expected to be able to perform without direct supervision on the first day of residency as fundamental expectations. Skills emphasized align with the Accreditation Council for Graduate Medical Education (ACGME) competencies. Students have one assignment that must be completed during the required sub-internship, and is then evaluated as part of the boot camp.

Internal Electives

Students must complete at least **16 weeks of electives**; at least 8 of which must be scheduled within the FSU COM system (at affiliates of FSU COM Regional Campuses), also called internal electives. Students cannot schedule more than 3 two-week electives unless there are extremely compelling and unusual circumstances. These short electives are designed to teach limited content, and are sometimes used to introduce a topic or to help "fill-in" schedule gaps due to remediation, externships or other absences.

IA "Special Topic" elective is one that addresses content not currently addressed by an existing elective. The student will work with the local Clerkship Director, Education Director or the Campus Dean to develop course objectives and a course description. Once the course objectives and a course description are outlined, the Education Director that oversees that discipline must approve the Special Topics elective. After the Education Director approves the Special Topics elective, the student must obtain final approval from the Campus Dean before registering for that elective.

External Electives (Externships and International)

The remaining fourth year electives and externships, together called "external electives," may be scheduled at accredited, non-affiliated institutions within and/or outside Florida following approval from your campus dean and Senior Associate Dean for Medical Education and Academic Affairs

(subsequently referred to as “senior associate dean”). An elective taken outside the FSU COM campus system at an LCME-accredited medical school or an ACGME-approved residency program (when completed at an ACGME-approved residency program, these electives are often called “externships”). International electives not sponsored by FSU COM are considered external electives.

Each scheduling block will be either two (2) or four (4) weeks in duration. If a student is participating in an externship that is scheduled differently than our block schedule, the student must work with clinical coordinator and campus dean to promptly get back “in cycle” in accordance with the FSU COM block schedule. External electives must conform to all of the applicable FSU COM policies. The FSU COM is a member of the American Association of Medical Colleges (AAMC), and, as such, FSU COM students have access to all electives at all AAMC approved schools via the cooperative [On-Line Extramural Electives Compendium](#). Complete descriptions of each elective at each school, as well as application forms, are available in this Compendium. The list of approved external schools and electives can be accessed via their site AAMC Extramural Electives Compendium. Additional options may be found by checking directly with accredited residency programs at www.acgme.org and/or calling the listed program coordinators for information.

It is best to start planning early if you wish to take an external elective or externship. Many students find it useful to apply for several external electives in a given block. This may be necessary because your acceptance at any given outside institution is not guaranteed. At some programs, rotations are available on a first-come, first-served basis, while others may be very selective and ask for a letter of recommendation and will look at grades and USMLE Step scores. If accepted at more than one site for the same block, decide quickly which option you prefer and promptly and politely decline the other offer(s). This is common practice and is unlikely to impact your chance at getting into the declined program for residency. It is ESSENTIAL that you notify the program as soon as you make the decision not to attend. Failure to do so is viewed as highly unprofessional behavior.

A few programs may accept externship applications early in the calendar year, although most accept applications in May or June. Before applying for any externship, the student should discuss it with the campus dean. Most externships exclusively use VSAS, the [Visiting Student Application Service](#). While student support coordinators at regional campuses assist students with applications in VSAS (and also with paper-based applications at institutions not yet using VSAS), it is the student’s responsibility to complete externship applications and submit them to host institutions.

Students must keep student support coordinator informed as to which sites they are applying for external electives and in which blocks. Some sites require affiliation agreements with the FSU COM, which is a process that may take considerable time to complete, and in some cases may not be possible. It is important that your campus dean and student support coordinator are informed as soon as possible if this is a requirement.

The primary faculty member at the externship site must complete and turn in an “Evaluation of Student Performance: Elective Rotation” after the student completes his/her external elective. Evaluations for all external electives are submitted to the student’s regional campus.

External and international electives are discouraged in Block 12. However, if a student decides to take one of these electives at that time, all paperwork and processes for meeting graduation requirements

must be completed prior to the student leaving the regional campus. In addition, the student must ensure that the evaluation for the elective is received by the COM in sufficient time for processing. If this is not accomplished, the student will be at risk of not receiving a diploma at graduation.

Visiting Student Learning Opportunities (VSLO) program

VSLO is an AAMC service designed to streamline the search and application process for medical school seniors interested in electives at other institutions in the United States or abroad. The VSLO program service includes a searchable database of electives, a common application (VSAS), online payment processing, and tracking of elective schedules and offers.

For the 2019-20 academic year, at least 233 institutions will participate in VSLO, meaning those institutions will receive elective application(s) through this system. For a complete listing of participating institutions, visit the VSLO website. This includes institutions in both the US Network and the Global Network.

Application requirements vary among institutions. Some may require additional documentation. To begin the application process, students are issued VSAS Authorizations by the Division of Student Affairs, usually in early February. Students may submit applications only when a VSLO Host Institution makes its electives available for applicants. Those application dates vary, and are listed in VSAS.

The VSAS application process includes the following steps:

1. Receive VSAS authorizations from FSU COM Department of Student Affairs through student support coordinator.
2. Complete and certify your VSAS profile.
3. Search for and apply to electives.
4. FSU COM verifies your data, uploads documents and releases applications to VSLO host institutions.
5. Host institutions process applications.
6. Track your application statuses and decisions.

For students interested in applying to “away” electives at institutions that are not participating in the VSAS, please use the Extramural Elective Compendium for visiting student application information or visit the institution’s website. Additional information on how to use the VSAS System will be presented by the student support coordinators in February.

IV. General Scheduling Policies and Procedures

Scheduling Order

The order of fourth year clerkships and electives is often important; students interested in applying to Family Medicine or Internal Medicine residency programs may wish to complete the required sub-internship in the appropriate specialty before completing an externship at a top choice residency program.

Schedule Deviations

Holidays Work Schedule

If a block starts on a Monday holiday, students should check with the supervising faculty or Clinical

Coordinator to determine when and where the student should report. A student's schedule for both holidays and weekends is determined by the supervising physician's schedule (i.e. if the physician is working, the student is working.)

Time Off

For students who have successfully completed all required third year clerkships, the fourth year includes up to 8 weeks that can be used for vacation, interviews or studying for USMLE Step 2 exams.

Absence Policy

Any approved absence from a required clerkship may result in the student receiving an "IR" grade, having to make up missed time and/or complete alternative/additional assignments. Any planned student absence from a required clerkship needs to be approved by the campus dean. **Under no circumstances should a student arrange with the clerkship faculty or elective faculty to be away from the rotation without first obtaining the approval of the campus dean.** These approvals are initiated via the on-line absence approval system. Requests should be initiated well in advance of the anticipated absence. Unapproved absences are considered unprofessional behavior and may result in clerkship/elective failure.

Residency Interviews

Requests to attend residency interviews during required clerkships must be discussed with the campus dean as soon as possible. The campus dean will communicate with the education director to identify the schedule adjustments and/or academic consequences of an absence from a required clerkship.

To the extent possible, residency interviews are to be scheduled during time off, electives, or if you have approved time-off during the Emergency Medicine Clerkship. They should not be scheduled during the Geriatrics Clerkship or the required Sub-Internship.

Required Clerkship Scheduling

Students are strongly encouraged to schedule required clerkships (especially the Sub-Internship and Geriatric clerkship) in early blocks 1, 2, 3, 4 and 5 so that there is minimal conflict when attempting to schedule residency interviews during blocks 6, 7, 8 and 9. Due to missed time secondary to Match Day activities, Block 11 is discouraged.

Clerkship Drop/Add

Schedule changes (drop/add/other) for a required course or elective will be considered on a case-by-case basis by the campus dean. When possible, schedule change requests should be completed and submitted to the clinical coordinator *at least 3 months prior* to the scheduled beginning of a clerkship or elective. Finalizing a drop/add request is a complex administrative procedure that has significant impact on our clinical faculty members. Requests for schedule changes with less than 3-month notice must be discussed with, and approved by, the campus dean. Compelling reasons for the late change must be present to receive approval from your campus dean.

A student's schedule **MUST** be complete and full at all times. Drops are only allowable if there is another course to be added in its place. Time not spent on a clerkship or elective should be indicated as "time off" or "residency interviews" on the schedule.

Available clerkships/electives can be identified using the online course selection tool. If the desired clerkship is at a regional campus other than the student's home campus, the clinical coordinator communicates with his or her counterpart at the receiving regional campus. Clinical coordinators use the FSU COM's Student Scheduling application to submit changes that are then forwarded electronically to the campus deans and then to the FSU COM senior associate dean for medical education and academic affairs. If approved, the senior associate dean will send approval to the clinical coordinator and to the FSU COM registrar.

Elective Subspecialty Policy

Students may select only two (2) electives in the same subspecialty and no more than three (3) in the same discipline. For example, a student may not take all electives in any one specific discipline such as the various subspecialties of surgery, medicine or pediatrics, etc. Instead, consider choosing electives that complement one's chosen specialty area. If interested in Pediatrics, consider OB/GYN, Allergy, Immunology or Otolaryngology. If interested in Surgery, consider Cardiology or ICU experiences. If interested in Internal Medicine, consider electives in Geriatrics or Physical Medicine and Rehabilitation. The FSU COM Senior Associate Dean for Medical Education and Academic Affairs (or his/her designee) has the final decision on whether a student schedule reflects an appropriately balanced and well-rounded general medical education.

Family Medicine Sub-Internship Scheduling

Much like the scheduling of externships, scheduling the Sub-Internship in Family Medicine requires careful coordination with affiliated Family Medicine Residency Programs in Florida. For example, when students wish to complete the Sub-Internship in Family Medicine at the Mayo Clinic, in Jacksonville, a completed application including a personal statement and a letter of recommendation MUST be submitted a minimum of three months in advance of the Sub-Internship. Additional costs (i.e. housing) and paperwork may be necessary at other Sub-Internship in Family Medicine sites away from the student's home campus. These issues are handled uniquely by each Family Medicine Residency, and the student should talk with their campus dean and clinical coordinator.

Scheduling Advice and Help

Many individuals may be helpful during the scheduling process. A student should consult their campus dean, education directors, clerkship directors and faculty advisor. Although a faculty advisor's signature is not required to initiate a schedule change, students are encouraged to discuss schedule changes with trusted mentors and advisors.

Remediation Information

Time used for educational remediation (remediating a failed clerkship/elective or making up a prolonged absence for any reason) reduces elective time available. Educational remediation will be required of students who do not complete a clerkship/elective or who perform below expectations. When remediation is required, the content and duration of the remediation is determined by the appropriate education director in consultation with the FSU COM Student Evaluation and Promotion Committee.

Scheduling Priorities

Electives

Fourth year students have priority in early scheduling for fourth year electives over third year students looking to schedule Flex Time electives. However, after the early scheduling period, there will no longer be a priority for fourth year students.

FSU COM Affiliated Residencies

FSU COM students have priority in early scheduling for all fourth year clerkships at FSU COM affiliated residencies. However, after the initial scheduling period, there will no longer be a priority for FSU COM students over students from other institutions.

V. Schedule Building Instructions

Login and Troubleshooting

To begin working with the course selection tool, go to <https://apps.med.fsu.edu/year4scheduling>. You can use any web browser and if you are connected to the FSU COM Network (on campus) you will not have to login. From remote locations you should only have to login once. If asked to login, use your College of Medicine login and you'll be directed to the first screen below. You will be asked to verify the curriculum year. The default year should be set for the current year which you should not need to change, then click continue.

Building a Schedule

This screenshot shows your schedule template as you build it by adding and deleting your required clerkships, interviews, vacation and electives. At any time you may export your schedule to a Word document and either print, save or email. Please note that Residency Preparation Boot Camp is pre-populated and cannot be changed.

The screenshot shows the 'Student Schedules' section of the course selection tool. At the top, there are navigation tabs: 'Master Course List', 'Student Schedules', and 'Elective Search'. The page title is '2017-18 Schedule for *Test M3-student (ORL)' with an advisor of 'TBA'. The selection status is 'open for student trial'. Below this, there are dropdown menus for 'Class Of: 2018', 'Orlando', and '*Test M3-student (ORL)', along with an 'Export to Word' button. A note states: '*Students may select and update electives on a trial basis. Trial schedules should be printed or exported to Word for they will be wiped clean before the official selection date.' Below the note is a table with columns: Block, Campus, Title, Course #, Director, and Modified. The table lists 13 blocks (01C to 12C) and one required course, 'Residency Preparation "Boot Camp" (required)' (BCC7201 *TBA). At the bottom, there is a 'Courses Offered' section with filter dropdowns for 'All Blocks', 'All Specialties', 'Orlando', and 'Type: All Types', and a 'Display Courses' button.

Block	Campus	Title	Course #	Director	Modified
01C 4 hrs 05/08-06/02					12/22/
02C 4 hrs 06/05-06/30					12/22/
03C 4 hrs 07/03-07/28					12/22/
04C 4 hrs 07/31-08/25					12/22/
05C 4 hrs 08/28-09/22					12/22/
06C 4 hrs 09/25-10/20					12/22/
07C 4 hrs 10/23-11/17					12/22/
08C 4 hrs 11/20-12/15					12/22/
09C 4 hrs 01/02-01/26					12/22/
10C 4 hrs 01/29-02/23					12/22/
11C 4 hrs 02/26-03/23					12/22/
12C 3 hrs 03/26-04/20					12/22/
Delete 13C 4 hrs 04/23-05/11	ORL	Residency Preparation "Boot Camp" (required)	BCC7201	*TBA	12/21/

To search for courses to add to your schedule use the "Courses Offered" list at the bottom of the page. You must select items in the block, specialty or campus filter dropdowns, then click "Display Courses".

You cannot add two courses in the same block/section. Each block is 4 weeks, with it sub-divided into 2-week sections.

- Block A is the first 2 weeks
- Block B is the last 2 weeks
- Block C is all the full 4 weeks


Search Example

Block: 04C (4 weeks) | Specialty: Psychiatry | Campus: Orlando | Type: Elective

This example displays 4 courses, if you see the “ADD” button on the far left, this course is available for adding to your schedule. If it’s not available you will see a lock image which might indicate the blocks are full or already on your schedule.

- Click on add by your choice and it will show up in your schedule (see above example)
- Click on the title underlined in red to review the syllabus link

Courses Offered (to change sort click on column heading)

*If you can not add a course move the cursor over the  (lock symbol) to view reason why.

04C | 4 hrs | 07/31-08/25 | Psychiatry | Orlando | Type: Elective |

	Block	Campus	Title	Course #	Director	enrolled
ADD	04C 4 hrs 07/31-08/25	ORL	<u>Geriatric Psychiatry</u>	MDE7883	Allen	0 of 1
ADD	04C 4 hrs 07/31-08/25	ORL	<u>Inpatient Psychiatry</u>	MDE7830	Allen	0 of 1
ADD	04C 4 hrs 07/31-08/25	ORL	<u>Outpatient Psychiatry</u>	MDE7831	Harding	0 of 1
ADD	04C 4 hrs 07/31-08/25	ORL	<u>Special Topics in Psychiatry</u>	MDT7840	Harding	0 of 1

Course Lock Reminders

You may view the reason you can’t add a course by moving the cursor over the lock.

- The block is full (e.g. the block only allows one student and another student has already selected it.)
- The block already has a course on your schedule and that must be cleared before adding another.
- Only home campus selections are accepted, and the attempt was to add an away campus selection.
- Adding a required clerkship that is already on your schedule.
- Adding a required clerkship from an away campus (only the Family Medicine Sub-Internship can be at an away campus).
- The system status is set to only allow required clerkships and the ADD attempt is an elective.

Using a Master Course List Search

The Master Course List contains all the courses and syllabi organized by specialty.

- Expand each specialty by clicking on the plus (+) sign to the left of the specialty name.
- To view a syllabus click on the campus abbreviation link in that elective row.

Course List for Curriculum Year 2017-18
 Click + in the left column to list electives in that specialty. "MC" is Main Campus.

Family Medicine

Course #	Title	Type	TLH	ORL	PEN	SAR	DAY	FTP	TVL	IMM	MC
MDE7031	Health Plan and Medical Management	E	±	ORL	±	±	DAY	±	±	±	±
MDE7121	Family Medicine With Special Emphasis on Sports Medicine	E	TLH	ORL	PEN	SAR	DAY	FTP	±	±	±

Abbreviations

Course Type	
R	Required
E	Elective
X	Elective-Externship
I	Interview
D	Directed Individual Study (DIS)

Campus or Site	
TLH	Tallahassee
ORL	Orlando
PEN	Pensacola
SAR	Sarasota
DAY	Daytona
FTP	Ft Pierce
TVL	Thomasville site
IMM	Immokalee site
MC	Main Campus (instructor offers elective offsite)

Using Elective Search Method

The Elective Search is another way to find electives. Below is an example of searching for course titles the **Family Medicine** specialty at all campuses. Click the highlighted "Refresh" after adjusting the filter. The green Excel button can be used to export to Excel. To view the syllabus click on the underlined course title.

Master Course List Student Schedules **Elective Search** Checklists Reports Change Curriculum Year

Available Electives List
 Optionally search with filters below and click refresh. Export to Excel by clicking on Excel icon next to refresh. To navigate to the elective syllabus click on the elective title.

Curriculum Year: 2017-18 Specialty: Family Medicine Course Type: All Electives Externships Only Non-Externships

Course Campus: All Campuses Elective Title (full or partial):

Click on a column heading to change the sort.

Specialty	Title	Course Number	Campus	Credit Hrs	Director	Offered Offsite	Location
Family Medicine	<u>Family Medicine in a Setting of Medical Urgent Care</u>	MDE7125	Daytona	4	Le	no	Various sites depending on the community
Family Medicine	<u>Family Medicine in a Setting of Medical Urgent Care</u>	MDE7125	Ft. Pierce	4	Adelberg	no	Jensen Beach and Okeechobee
Family Medicine	<u>Family Medicine in a Setting of Medical Urgent Care</u>	MDE7125	Ft. Pierce	4	Badolato	no	Melbourne
Family Medicine	<u>Family Medicine in Underserved Populations</u>	MDE7136	Ft. Pierce	4	Baker	no	Various family practice sites located in underserved areas around the Treasure Coast

Course Syllabi Notes

Electives may have more than one instructor and different locations. Below is a partial display of an elective syllabus. Also included are description, objectives etc. This particular elective has 5 different

