

18th Annual Research Fair

Friday, February 11, 2022
11:30 am - 1:30 pm
FSU College of Medicine Atrium

Frequently Asked Questions

- ❖ **Am I required to register for the 2022 Research Fair?**
Yes, all participants are required to register through the [Research Fair SharePoint site](#) by completing the registration form. The deadline for registration is *Thursday, February 3 at 5 p.m.*
- ❖ **Can I register to present research conducted outside of the College of Medicine?**
CoM students can present research they performed outside of CoM as long as it was conducted *while they were enrolled* in one of the FSU College of Medicine's graduate or professional programs.
- ❖ **Can undergraduates participate?**
Yes, undergraduates working in CoM labs are allowed to participate. Undergraduates need to contact Leslie Gray (Leslie.Gray@med.fsu.edu) directly to register.
- ❖ **How do I design a research poster?**
The [CoM Office of Information Technology SharePoint site](#) has tips on creating professional posters, poster templates, official FSU seals image files, and directions for submitting a poster for printing. Posters are printed free of charge.
- ❖ **What size should my poster be?**
The Division of Research will provide 40" x 60" foam core poster boards, therefore please print a 40" x 60" poster (Landscape). Binder clips, push pins, poster boards, and easels will be available for all poster displays the morning of the event.
- ❖ **When should I bring my research poster to the CoM atrium for display?**
Check-in for the Research Fair will begin in the CoM atrium at 8:00 a.m. on the day of the event. Posters should be displayed by 11:00 a.m.
- ❖ **How will I know where to display my poster in the CoM atrium?**
Display location is on a "first-come, first-served" basis. Easels and poster boards will be set up by 8:00 a.m. on the day of the event. The layout of the easels and poster boards is designed so that all posters will be easily accessible and visible to those attending the fair.

- ❖ **How will I “present” my research?**
Presenters should stand near their research posters from 11:30 am to 1:30 p.m. and be available to answer questions and share their research with attendees. Presenters are not required to stand in front of a large group and give a “speech.”

- ❖ **What else happens during the Research Fair?**
We will serve a light buffet lunch from 11:30 am to 1:30 p.m. at the Research Fair. Lunch for presenters will be available at 11:00 a.m. to accommodate the presentation start time. CoM Communications will be taking photos of presenters during the fair, so it’s recommended to either eat before noon or wait until after the fair.

- ❖ **How should I dress if I am presenting a poster?**
“Business casual” dress with the CoM name badge is encouraged.

- ❖ **What happens to my poster after the Research Fair?**
Presenters should take their posters down between 1:30 to 2:00 p.m. on the day of the fair. If you are not able to take your poster during that time, please contact [Leslie Gray](#) to make alternate arrangements for poster pick-up. Any posters left in the atrium after the event that do not have alternate pick-up arrangements will be discarded.