

17th Annual Research Fair

FSU College of Medicine Virtual Event

Friday, February 5, 2021

11:30 am - 1:30 pm

Frequently Asked Questions

Traditionally, this has been an in-person event, held in the College of Medicine Atrium. This year, in accordance with COVID-19 safety protocols, we are moving the event completely online. Registrants will be asked to submit a 3-5 minute video presentation on their research, a 2-3 sentence abstract/description of their research (to be printed in an informational packet to be distributed before the Research Fair), and a PDF of their poster. There will be a live Zoom portion of the event where attendees can connect with the presenters and ask specific questions.

- ❖ **Am I required to register for the 2021 Research Fair?**
Yes, all participants are required to register through the [Research Fair SharePoint site](#) by completing the registration form. The deadline for registration is Friday, January 22 at 5 p.m.
- ❖ **Can I register to present research conducted outside of the College of Medicine?**
CoM students can present research they performed outside of CoM as long as it was conducted *while they were enrolled* in one of the FSU College of Medicine's graduate or professional programs.
- ❖ **Can undergraduates participate?**
Yes, undergraduates working in CoM labs are allowed to participate. Undergraduates need to contact Leslie Gray (Leslie.Gray@med.fsu.edu) directly to register, as they will not be able to access the registration site.
- ❖ **How do I design a research poster?**
The [CoM Office of Information Technology SharePoint site](#) has tips on creating professional posters, poster templates, and guidance on using official FSU seals image files.
- ❖ **What size should my poster be?**
While this will be a virtual event, we still recommend that you design a 40" x 60" poster. This will ensure all PDFs will be consistent in size.

❖ **When and how should I turn in my video and PDF of my poster?**

The deadline for submitting your information and documents is **Friday, January 22, 2021 at 5:00 pm**. Late submissions will NOT be accepted.

How to submit your video presentations:

Participants will be submitting their presentation and electronic version of their poster via the FSU Dropbox website. Video files are large and dropbox will allow ease of emailing large files. Please go to: dropbox.fsu.edu; then choose "drop off" and follow the instructions to send the video and PDF of your poster to research@med.fsu.edu (attn: Leslie Gray)

❖ **How long does my video presentation need to be?**

Please create a 3 - 5 minute presentation on your research. Please note: these videos will be posted on a website for attendees to view during the Research Fair and will remain on the website for future viewings.

❖ **Tips for creating your presentation.**

- Wear professional attire (for your video and the live Zoom portion)
- Present in front of a blank background
- Ensure there are no background noises
- Stay within the given time constraints

❖ **Live Zoom Q&A session**

There will be an hour-long live Zoom session where attendees can log in and ask questions about your research. We suggest that you have an electronic version of your poster on hand to refer to it when questions are asked.