

Florida State University College of Medicine
Interdisciplinary Medical Sciences Degree Program
Directed Individual Study (DIS)/ Honors Work Forms & Instructions

For Undergraduate Directed Individual Study

1. Establish your research work and DIS commitment with a faculty mentor. IMS students can participate in DIS research with FSU Colleges and departments affiliated with the IMS Degree Program.
2. Determine the process used by the faculty member's home department to register for DIS. DIS and Honors Work in the Interdisciplinary Medical Sciences Program must be letter graded.
3. IMS students will complete **FORM A and FORM B** including the faculty signature. Non-IMS majors will use FORM C to register for DIS with any College of Medicine Faculty.

IMS Students

Use Form A to enroll in research credit hours with the College of Medicine departments (Biomedical Sciences, Behavioral Sciences and Social Medicine, Family Medicine, Geriatrics, or Clinical Sciences). IMS students must have 3.0 GPA to be eligible for DIS.

IMS Students

Use Form B to have any research work approved toward IMS upper division elective credit. This form is for IMS students seeking elective credit for DIS completed in any FSU department (eg. Psychology, Biological Sciences). IMS students must have 3.0 GPA to be eligible for DIS.

Non-IMS Students

Use Form C to enroll in research credit hours with a College of Medicine faculty mentor.

4. Submit the completed forms to IMSadvising@med.fsu.edu. Forms are due the last day of classes the semester prior to the term when the DIS will be done. Students will be notified when the registration process is complete.

**Florida State University College of Medicine
Interdisciplinary Medical Sciences Degree Program**

Form A: DIS / Honors Work Registration Form

Submit this form to enroll in research credit hours with the College of Medicine departments (Biomedical Sciences, Behavioral Sciences and Social Medicine, Family Medicine, Geriatrics, or Clinical Sciences). IMS Students must have 3.0 GPA to be eligible for DIS. USE THIS FORM only to register for College of Medicine DIS or Honors work.

Because health and medical sciences encompass a broad field of study and practice, DIS and Honors Work for the IMS degree can be completed in a variety of disciplines within the departments affiliated with the IMS Degree Program.

IMS Students must also submit FORM B below in order to have DIS or Honors Work count toward upper division elective credit for their degree. **Students taking more than 3 credit hours of DIS or Honors Work must consult with the IMS Research Director for advising on credit toward their major electives.**

DIS and Honors Work in the Interdisciplinary Medical Sciences Program are letter graded.

Directed Individual Study

- DIS are variable credits between 1 – 3 credit hours.

Honors Work

- Honors Work is variable credits between 1 – 6 credit hours.

DIS APPROVAL DEADLINE: This form must be submitted by the last day of classes the semester prior to the DIS term.

SEMESTER: _____ YEAR: _____ Number of Credit Hours for this DIS (choose one): ___ 1 credit ___ 2 credits ___ 3 credits

Course Number (Choose one):

The below course numbers are for Honors in the Major Students only

___ BMS4901 DIS in Biomedical Sciences
___ IHS4904 DIS in Health Sciences

___ BMS4903 Honors Work in Biomedical Sciences
___ IHS4900 Honors Work in Health Sciences
___ BMS4906 Honors Work in Clinical Sciences

Student Information:

Name: _____ FSU Email: _____ Major: _____ Current GPA: _____

SIGNATURE: _____ DATE: _____

Faculty Information:

Faculty Name and Title : _____ Email Address: _____

College: _____ Department: _____

SIGNATURE: _____ DATE: _____

Topic/Title of Directed Individual Study (not required for Honors Work hours), limit of 30 characters:

Additional information or details regarding requirements agreed upon by the faculty and student:

IMS Research Approval: _____

IMS DIVISION SIGNATURE: _____

IMS Program Office Use Only

APPROVED: _____

Section _____ Course Number _____ Date Entered _____

**Florida State University College of Medicine
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Form B: IMS Elective Approval Form for DIS/Honors Work

Complete this form to have any research work approved toward IMS upper division elective credit. This form is for IMS students seeking elective credit for DIS completed in any FSU department (eg. Psychology, Biological Sciences, Family and Child Sciences). IMS students must have 3.0 GPA to be eligible for DIS.

Because medical sciences encompass a broad field of study and practice, DIS and Honors Work for the IMS degree can be completed in a variety of disciplines within the 7 colleges and numerous departments affiliated with the IMS Degree Program. DIS and Honors Work topics must be related to health sciences and approved by the Director for Student Research for the College of Medicine in order to count toward upper level elective for the degree.

Students taking more than 3 credit hours of DIS or Honors Work must consult with the IMS Research Director for advising on credit toward their major electives. Research work may apply toward IMS degree upper division electives when approved by the IMS Research Director. This may be Directed Individual Study (DIS) or Honors Work credits. DIS and Honors Work in the Interdisciplinary Medical Sciences Program must be letter graded.

Student Information:

Name: _____ FSU Email: _____ Major: _____ Current GPA: _____

Semester and Year of DIS/Honors Work (e.g. Fall, 2018): _____

Number of Credit hours: _____

Check the appropriate response for any DIS or Honors Work:

_____ I have NOT requested any prior DIS or Honors Work to count toward IMS Upper Division Elective Credit

_____ I have requested prior DIS or Honors Work to count toward IMS Upper Division Elective Credit

Course, Semester & Year: _____ Faculty Mentor: _____

Course, Semester & Year: _____ Faculty Mentor: _____

Course, Semester & Year: _____ Faculty Mentor: _____

DIS or Honors Prefix and Number (e.g. BMS4901): _____

Registration Confirmation: _____ I have or will be registered for this DIS through the IMS Program. (Form A must also be completed)

_____ I have or will be registered through my faculty mentor's department. (Student's responsibility)

Topic/Title of Directed Individual Study (as appears on transcript; title not required for Honors Work hours):

Faculty Information:

Faculty Name and Title: _____ Email Address: _____

College: _____ Department: _____

Brief description of the research conducted while enrolled in the DIS or Honors work. Provide information about the duties and responsibilities related to the research, research skills learned or developed, and learning outcomes from the experience.

I am seeking approval for these credit hours to apply toward my Upper Division Elective credits for my IMS Degree. I attest that the description of the work completed for this DIS/Honors Work is true.

SIGNATURE: _____ DATE: _____

IMS Research Approval

IMS DIVISION SIGNATURE: _____ Date: _____

**Florida State University College of Medicine
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Form C: DIS Registration for Non IMS Students

Complete this form if you are a non-IMS student seeking to enroll in research credit hours with a College of Medicine faculty mentor/department.

Directed Individual Study

- DIS are variable credits between 1 – 3 credit hours.

Honors Work

- Honors Work is variable credits between 1 – 6 credit hours.

DEADLINE: This form must be submitted by the last day of classes the semester prior to the term the DIS will be taken.

SEMESTER: _____ YEAR: _____ Number of Credit Hours for this DIS (choose one): ___ 1 credit ___ 2 credits ___ 3 credits

Course Number (Choose one):

___ BMS4901 DIS in Biomedical Sciences
___ IHS4904 DIS in Health Sciences
___ Other: _____

___ BMS4903 Honors Work in Biomedical Sciences
___ IHS4900 Honors Work in Health Sciences
___ BMS4906 Honors Work in Clinical Sciences

Student Information:

Name: _____ FSU Email: _____

Major: _____

SIGNATURE: _____ DATE: _____

Faculty Information:

Faculty Name and Title : _____ Email Address: _____

College: _____ Department: _____

SIGNATURE: _____ DATE: _____

Topic/Title of Directed Individual Study (not required for Honors Work hours), limit of 30 characters:

Additional information or details regarding requirements agreed upon by the faculty and student:

IMS Program Office Use Only

APPROVED:

Section

Course Number

Date Entered