



## BCC 7175 Family Medicine Clerkship 2020-2021

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# Overview

## **Description**

Students will participate in this clerkship as either a 6-week block or through the Longitudinal Integrated Curriculum (LIC). The Family Medicine Clerkship is a competency-based clerkship in family medicine, with an emphasis on the care of ambulatory patients. During this clerkship, students provide clinical care to patients under the direct supervision of a practicing community-based family physician designated as clerkship faculty. Students will care for patients of all ages with a broad range of conditions commonly seen in the outpatient setting, with an emphasis on prevention and care of the patient in the context of family and community.

## **Orientation and Syllabus Review**

Students **MUST** view the current [Family Medicine orientation video](#) on Canvas **PRIOR** to the beginning of the clerkship. In addition to review of the syllabus and video, students will meet clerkship director for a general orientation. A site-specific orientation will occur at the assigned clinical site prior to initiation of clinical activities. Students are responsible for communicating with Clerkship Faculty prior to the start date of the Clerkship.

## **Longitudinal Integrated Curriculum (LIC)**

General information and policy regarding the Longitudinal Integrated Curriculum (LIC) in Marianna can be found on the syllabi page of the [Office of Medical Education](#) website. Students in the LIC should plan to take the NBME Internal Medicine Clinical Subject Examination during the spring semester, after other clerkship requirements have been met.

## **Scheduled Hours/On-Call**

The Family Medicine Clerkship consists primarily of ambulatory care. Students enrolled in the clerkship will work at least 4 full days per week with assigned Clerkship Faculty, as one day per week is allotted for participation in Doctoring 3 and Longitudinal Clerkship. During off-cycle rotations during which Doctoring 3 is not scheduled, students will work 5 or more days per week with Clerkship Faculty. There is no requirement for inpatient care, on-call shifts or long-term care, although students are encouraged to participate in those clinical activities when available. Students enrolled in the LIC will participate on the schedule provided by the Clerkship Administrator at the Marianna rural training site.

# Required Assignments

## **Required Assignment 1: Personal Educational Goals**

The purpose of this assignment is to enhance the student's ability to recognize their own learning needs and develop strategies to meet those needs. Students will develop 1-3 educational goals specific to their current learning needs as a third-year medical student, are appropriate for the specific learning environment and able to be achieved in the allotted time. Students will create a strategy for self-improvement that includes appropriate evidence-based resources, with pre-selected benchmarks by which they will assess their own progress. Using these benchmarks, the student will track advancement of clinical skill, knowledge or behavior throughout the rotation. Students are encouraged to seek and incorporate feedback from their Clerkship Director prior to submitting a final report at the end of the Clerkship. Examples of exemplary student performance are available on the Canvas site.

- **Goal Selection Submission:** Students must discuss a preliminary plan regarding their personal goal with assigned Clinical Faculty and Clerkship Director no later than **Saturday at the end of the first week** of the clerkship, or by the end of the 4th week for LIC students.
- **Final Assignment Submission:** Students will submit their final report as a Microsoft Word document to be uploaded into Student Academics **by 5 p.m. on LAST day of the clerkship**. *Students are encouraged to send a copy of this report to the Education Director via email in the event that the electronic submission system (Student Academics) is down or otherwise unavailable.*
- **Evaluation** of this assignment will be completed by the Education Director. Completion of this assignment in a satisfactory and timely manner is a clerkship requirement. If remediation is required or the assignment is submitted after the deadline, the student is no longer eligible to be considered for an "honors" grade. If remediation is required, an initial grade of "IR" will be assigned until remediation has been completed.

### Evaluation Rubric for Personal Educational Goal

Goal	Component	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Feedback
	Specific and achievable				
	Targets measurable				
	Resources identified				
	Lessons learned				
	Next steps				
	<b>Overall evaluation</b>				

#### **Required Assignment 2: Interprofessional Experience**

Students will write a paragraph (<500 words) describing an interaction that with another health professional (e.g. PA, ARNP, Pharmacist, Therapist, etc.) had a positive impact on a patient’s health care.

- **Submission:** Students will submit assignment as a Microsoft Word document to be uploaded into Student Academics **by 5 p.m. on LAST day of the clerkship**. *Students are encouraged to send a copy of this report to the Education Director via email in the event that the electronic submission system (Student Academics) is down or otherwise unavailable.*
- **Evaluation** of this assignment will be completed by the Education Director. Completion of this assignment in a satisfactory fashion and timely submission is a clerkship requirement. If remediation is required or the assignment is submitted after the deadline, the student is no longer eligible to be considered for an “honors” grade. If remediation is required, an initial grade of “IR” will be assigned until remediation has been completed.

#### **Required Assignment 3: Systems Project**

The purpose of this assignment is to highlight the systems involved in the care of a patient, and how they impact access to care, financial burden, adherence and coordination of care. Students are encouraged to seek and incorporate feedback from both Clerkship Faculty and Clerkship Director prior to submitting the final assignment. There are **two options for this assignment**, and the student may choose the Referral Project or the Cost of Chronic Care Project. All identifying information in the SOAP note should be redacted to maintain HIPAA compliance.

##### **Systems Project Option 1: Referral Project**

The Referral Project is designed to explore the teamwork and collaboration between physicians and other healthcare professionals in the care of the patient, to examine other factors that influence successful referral and consultation and to emphasize the potential for system errors when care is not delivered continuously. Through this assignment, the student will learn more about the process of referring a patient to another healthcare provider for consultation. The system for referral and consultation allows for additional expertise, and also requires special attention to communication if the outcome of services is to benefit the patient.

**Project Details:** With the guidance of Clerkship Faculty, the student will

1. Identify a patient who might benefit from referral to another physician for consultation regarding a specific medical or surgical condition.
2. Participate in the initial evaluation and write a SOAP note detailing the patient encounter that includes specific expectations for what the consultant will address (confirm suspected diagnosis, suggest alternative diagnosis, suggest plan of evaluation or treatment, perform specific procedure, temporarily manage a particular problem, assume care of a particular problem).
3. Accompany the patient to the consultation and observe the encounter from the perspective of the patient and/or family.
4. Write a 500 to 1000-word reflection essay about the experience, including the challenges associated with arranging the appointment, communication issues with the patient and between physicians. Include your own lessons learned in the process of caring for this patient and their family.

##### **Systems Project Option 2: Cost of Chronic Care Project**

The Cost of Chronic Care Project is designed to highlight the financial impact to patients of our management recommendations and to demonstrate the importance of evidence-based guidelines in the clinical care of patients as related to medical management of a chronic conditions. Through this option, the student will learn more about patient costs for a chronic health conditions – including, but not limited to, medications, disease monitoring and management, medical insurance and lost time from work/school. Physician attention to these details can improve adherence partnership with patients in developing care plans for chronic conditions. As part of this assignment, the

student will explore the financial impact of chronic disease on the patient, how evidence-based guidelines have been applied to management and whether system complexities (such as those with little to no medical insurance or access to care) influence the choices a patient makes when prioritizing needs.

**Project Details:** With the guidance of Clerkship Faculty, the student will

1. Identify a patient who agrees to a longer appointment for the purpose of discussing costs associated with their chronic conditions.
  2. Participate in the initial evaluation and write a SOAP detailing that encounter, including a comprehensive problem list and management strategy.
  3. Discuss the financial impact with the patient to create a worksheet outlining one-time and recurrent costs associated with medical care of all chronic conditions.
  4. Write a 500 to 1000-word essay comparing the patient’s management with evidence-based guidelines, and include a reflective component stating the patient’s challenges associated with living with their chronic conditions.
- **Submission:** Students will submit assignment as a Microsoft Word document to be uploaded into Student Academics **by 5 p.m. on LAST day of the clerkship**. *Students are encouraged to send a copy of this report to both the Education Director AND the Clerkship Director via email in the event that the electronic submission system (Student Academics) is down or otherwise unavailable.*
  - **Evaluation** of this assignment will be completed by the Clerkship Director according the evaluation rubric at the conclusion of the clerkship. Completion of this assignment in a satisfactory fashion and timely submission is a clerkship requirement. If remediation is required or the assignment is submitted after the deadline, the student is no longer eligible to be considered for an “honors” grade. If remediation is required, an initial grade of “IR” will be assigned until remediation has been completed.

Systems Project: Evaluation Rubric for Referral option		Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Feedback
SOAP Note	Organization				
	Pertinent details				
	Differential diagnosis				
	Treatment plan				
	Question for consultant				
	HIPAA compliant				
Reflection	Patient challenges				
	Communication issues				
	Systems errors				
	Lessons learned				
<b>Overall Evaluation</b>					

Systems Project: Evaluation Rubric for Cost of Chronic Care option		Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Feedback
SOAP Note	Organization				
	Pertinent details				
	Problem list				
	Treatment plan				
	HIPPA compliant				
Cost Worksheet	All conditions listed				
	All cost items delineated				
	Annualized cost				
Reflection	Patient challenges				
	Variations from EBM				
	Lessons learned				
<b>Overall Evaluation</b>					

### Required Assignment 4: Pharmacy Field Trip

Students are required to participate in a field trip to a local pharmacy during the Family Medicine Clerkship. During this experience, the student will review over-the-counter medications, supplements and other products a patient may choose to take. Students will compare numerous formulations and options available. With the Clerkship Director, students will apply this knowledge to specific patient conditions during a real or virtual pharmacy field trip.

- **Submission:** Students must document their participation in ETS as an Educational Activity “[FM] Completion of Pharmacy Field Trip.”

## Patient Care

### Ambulatory Care

Students will participate in ambulatory care during this clerkship, with an emphasis on prevention of illness and caring for the patient in the context of family and community. Students are encouraged to participate in the care of hospitalized patients, those residing in skilled nursing facilities, home visits and office-based procedures whenever possible. Management expectations include:

- Gathering appropriate histories and performing the appropriate physical examinations
- Formulating preliminary diagnostic impressions including differential diagnosis
- Creating diagnostic and therapeutic care plans
- Performing appropriate health screenings
- Documenting patient care through an electronic health record and/or written SOAP note

### Patient Log Requirements using the Encounter Tracking System (ETS)

Students should enter patient encounter data into the Encounters Tracking System (ETS) on a *daily* basis. Students are required to see a **minimum of 100 patient encounters** during the Family Medicine Clerkship. Students will record all clinical problems and procedures that were part of patient encounters. The table below lists the required problems and procedures, including location of service and expected level of participation. All required problems must have a **perform level of participation**. All required procedures must be at the **assist level of participation**.

Minimum Required	Problem/Condition	Location of Service	Level of Participation		
			Observe	Assist	Perform
1	Abdominal Pain or Pelvic Pain	Inpatient or Outpatient			x
1	Abnormal Vaginal Bleeding (any type)	Inpatient or Outpatient			x
1	Allergic Condition (not drug allergy)	Inpatient or Outpatient			x
1	Anxiety Disorder (Generalized or Panic Disorder)	Inpatient or Outpatient			x
1	Arthritis (any type)	Inpatient or Outpatient			x
1	Asthma	Inpatient or Outpatient			x
1	Atherosclerotic Disease (Cerebral, Coronary Artery Disease or Peripheral Vascular Disease)	Inpatient or Outpatient			x
1	Cancer (any type)	Inpatient or Outpatient			x
1	Chronic Back Pain	Inpatient or Outpatient			x
1	Chronic Kidney Disease (any type)	Inpatient or Outpatient			x
1	Chronic Obstructive Pulmonary Disease or Emphysema	Inpatient or Outpatient			x
1	Dementia (any type)	Inpatient or Outpatient			x
1	Depression (bipolar, major, dysthymia)	Inpatient or Outpatient			x
1	Diabetes Mellitus (T1, T2, ketoacidosis)	Inpatient or Outpatient			x
1	Dizziness or Vertigo	Inpatient or Outpatient			x
1	Dyslipidemia or Hyperlipidemia	Inpatient or Outpatient			x
1	Gastroesophageal Reflux Disease (gastritis or ulcer)	Inpatient or Outpatient			x
1	Headache (any type)	Inpatient or Outpatient			x
1	Heart Failure	Inpatient or Outpatient			x
1	Hypertension	Inpatient or Outpatient			x
1	Joint Pain or Injury (other than back pain)	Inpatient or Outpatient			x
1	Obesity	Inpatient or Outpatient			x
1	Skin Lesion (Benign or Malignant)	Inpatient or Outpatient			x
1	Skin Rash or Infection	Inpatient or Outpatient			x
1	Substance Use Disorder (Alcohol, cannabis, intravenous, opioid, or any type)	Inpatient or Outpatient			x
1	Thyroid Disorder	Inpatient or Outpatient			x

1	Tobacco Use Disorder	Inpatient or Outpatient			x
1	Upper Respiratory Infection	Inpatient or Outpatient			x
1	Urinary Tract Infection	Inpatient or Outpatient			x
1	Vaginal Discharge (STI or Vaginitis)	Inpatient or Outpatient			x
Minimum Required	Procedures	Level of Participation			
		Observe	Assist	Perform	
	<b>USPSTF A Recommendations – screen for the following conditions</b>				
1	Cervical Cancer (2018)		x		
1	Colorectal Cancer (2016)		x		
1	Folic Acid Supplementation (2017)		x		
1	High Blood Pressure (2015)		x		
1	HIV (2019)		x		
1	Tobacco Use (2020)		x		
	<b>USPSTF B Recommendations – screen for the following conditions</b>				
1	Abdominal Aortic Aneurysm (2019)		x		
1	Alcohol Misuse (2018)		x		
1	Aspirin Use (2016)		x		
1	Blood Glucose (2015)		x		
1	Breast Cancer (2016)		x		
1	Chlamydia/Gonorrhea (2014)		x		
1	Depression (2016 adults/children)		x		
1	Fall Prevention (2018)		x		
1	Healthy Lifestyle (2014)		x		
1	Hepatitis B/C (2014, 2013)		x		
1	Intimate Partner Violence (2018)		x		
1	Lung Cancer (2013)		x		
1	Obesity (2018-adults, 2018-children)		x		
1	Osteoporosis (2018)		x		
1	Skin Cancer Counseling (2018)		x		
1	Statin Use (2016)		x		
	<b>Immunizations – screen for the immunization status</b>				
1	Adults (CDC 2020)		x		
1	Children (CDC 2020)		x		

### **Patient Log (ETS) Monitoring Policy**

Encounter data are monitored by the Clerkship Directors to assure that students are meeting clerkship requirements. If it becomes apparent that students are not encountering the required patient conditions, efforts will be made to specifically select the needed patients for you to see. If these opportunities for specific patient encounters do not occur, the student will be exposed to the conditions/diseases secondarily through reading assignments, completion of Aquifer Cases, or discussions with the Clerkship Director. Failure to record required patient care by 5:00 p.m. on the last day of the Clerkship will result in a grade of “IR” (incomplete, requires remediation); the student will therefore be ineligible for honors and additional time on the Clerkship may be required. If a student fails to meet this deadline, they risk failure for the clerkship.

Level of participation in patient care is determined by the student involvement during the history, physical exam, assessment and treatment plan. The complexity of these components will vary, but for the purposes of choosing a level of participation, three categories have been created, *all of which include supervision of the medical student*. The student will select the level of participation that most closely describes their involvement in the patient encounter.

- **Observe** should be selected when the student observes a clinician conducting the patient encounter.
- **Assist** should be selected when the student assists a clinician in conducting the patient encounter.
- **Perform** should be selected when the student leads or conducts the patient encounter.

### **Alternate Educational Experiences**

Should the student be unable to complete and record a required clinical encounter or other clerkship requirement due to circumstances beyond their control, the education director will determine an appropriate alternative educational experience. The student will record as instructed in ETS. Utilization of alternative educational activities is monitored by the curriculum committee on a regular basis.

# Online Curriculum

## ***Aquifer Online Cases***

The required didactic content for the clerkship is available through [Aquifer Family Medicine](#), a case-based computer simulation system. This is primarily a self-directed program that will help build clinical problem-solving skills through independent study, although material and questions will often provide a basis for a clinical discussion during weekly clerkship rounds. Aquifer Family Medicine's 40 interactive family medicine virtual patient cases deliver on the learning objectives of the Society of Teachers of Family Medicine's (STFM) clerkship curriculum. Each case takes approximately 60-90 minutes to complete. Optimal learning occurs when a student completes a case shortly after seeing a similar patient in the clinical settings.

Students are required to complete **a total of 6 cases**, 4 of which are specifically required. The required cases include the female wellness exam (case 1), male wellness exam (case 2), type 2 diabetes mellitus (case 6) and hypertension (case 8). In addition, the students must complete an additional **2 cases of their choosing**. Students are encouraged to complete all 6 cases in the first 4 weeks to allow for dedicated study time and test prep during the latter part of the clerkship. Students in the LIC are encouraged to complete the required cases during the first half of the academic year to allow for dedicated study time and test prep after the winter break. Student's progress will be monitored by the Clerkship Director. Failure to complete the required cases by 5:00 p.m. on the last day of the Clerkship will result in a grade of "IR" (incomplete, requires remediation); the student will therefore be ineligible for honors and additional time to complete the cases may be required. If a student fails to meet this deadline, they risk failure for the clerkship.

## ***Required Formative Aquifer Practice Exam***

A formative exam is required through Aquifer Family Medicine and will be administered during week 3 of the Family Medicine Clerkship.

## **Course Meetings and Lectures**

Students will participate in required weekly educational meetings conducted by the Clerkship Director or Clerkship Administrator. For students on away rotations, this will be arranged through videoconference or teleconference. These meetings will include clinical topic discussions, feedback on oral patient presentations and the pharmacy field trip. Clerkship Directors will also review patient encounter logs and students' progress on clerkship assignments.

**Each student will be observed at least once during clinical care of patients.** This will be done by the Clerkship Director (or designee for away rotations). This purpose of this direct observation is to evaluate data-gathering skills, clinical reasoning, management decisions and oral presentations. Following observation of clinical care, the student will be provided with feedback. When concerns about student performances are noted by the Clerkship Director or Clerkship Faculty, additional student observations will be completed. Review of student workhours will be part of the weekly meetings with the Clerkship Director and the mid-clerkship evaluation.

## **End of Clerkship Exam**

On the last day of the clerkship, students will take the NBME Clinical Subject Examination for Family Medicine, consisting of an 80-question core with an additional module on chronic care. LIC students will sit for the exam according LIC policies document and are encouraged to delay until near the end of the academic year. There are NBME self-assessment tools available by request to your Student Support Coordinator. Contact your student support coordination for the student voucher availability policy.

## **Learning Resources**

### ***Institutional Resources***

The [Maguire Medical Library](#) offers 24/7 remote access to online resources that support the **core clerkships**. They include [Mobile Resources](#), [Point of Care](#), and [Subject Guides](#).

### ***Required Reading***

The hyperlinks located in the list of required problems and procedures provide valuable and relevant reading selections that are specific to the requires of this clerkship. Students are expected to locate and read pertinent journal articles and guidelines that assist in the evaluation and management of patients. There is no required text for this Clerkship, although additional readings may be assigned by Clerkship Faculty and Clerkship Director to augment student learning.

## AAFP and STFM Resources

Students are encouraged to join the [American Academy of Family Physicians \(AAFP\)](#) as a Student Member for additional resources, including pertinent journal articles and examination preparation materials. Student membership is FREE for all medical students. The [Society of Teachers of Family Medicine \(STFM\)](#) also has resources for medical students through their “Online Learning” pages.

# Evaluation and Grading

## Clerkship Specific Grading

The standardized clerkship policy can be found on the [Office of Medical Education website](#).

1. If any remediation is required, the student is no longer eligible for honors, and will be assigned an initial grade of IR (Incomplete Remediation) until remediation has been completed
2. **Any breach in professionalism renders a student ineligible for honors**
3. Minimum 100 patient encounters (pass/fail)
4. Satisfactory and timely submission of personal educational goal (pass/fail)
5. Satisfactory and timely submission of interprofessional experience (pass/fail)
6. Satisfactory and timely submission of systems project (pass/fail)
7. Timely completion and documentation of pharmacy field trip (pass/fail)
8. Satisfactory and timely completion of required Aquifer Family Medicine cases (pass/fail)
9. Completion of Aquifer Family Medicine formative exam
10. Clinical performance must be exemplary to be considered for honors
11. NBME must be at 75<sup>th</sup> percentile or higher to be eligible for honors consideration and must be at the 10<sup>th</sup> percentile to pass the clerkship

## Evaluation

1. **Formative** A mid-clerkship evaluation is completed at the mid-point of the Clerkship by the Clerkship Director and will provide feedback to the student on progress in the clerkship. This will include progress toward achievement of clerkship objectives, competencies, assignments and required encounters. See the Canvas M.D. Clerkships AY 2020-2021 site for student user workflow guide.
2. **Summative** An evaluation of student clinical performance will be completed by the assigned Clerkship Faculty at the end of the clerkship, as well as by the resident the student worked with during the rotation. A final summative report will be completed by the Clerkship Director at the end of the clerkship. The Education Director will review all components of the clerkship and include an assessment of each in the final grade summary.

## Grade Assignment

The final grade is assigned by the Education Director and is based on all aspects of the clerkship, including clinical performance, attitude and performance during the weekly meetings with the Clerkship Director, and the results of the NBME Clinical Subject Exam. There are no grade quotas, and it is possible for any student to earn the grade of honors.

# Course Objectives

The following table outlines the clerkship objectives and assessment method for each, intended to be used as a guide for student learning. Each clerkship objective is mapped to the [FSU COM Educational Program Objectives \(EPOs\)](#) and [ACGME Core Entrustable Professional Activities \(EPAs\)](#). To view the complete table and for an overview of the curricular map for the clerkship years at the Florida State University College of Medicine, please visit the syllabi page of the [Office of Medical Education](#) website.

Clerkship Objectives	Assessment						
	End of Clerkship Exam	Faculty Observation	Clerkship Director Observation	Oral Presentation	Patient Documentation	Assignments	Online Module
Family Medicine							
Demonstrate the ability to elicit an accurate and thorough medical history appropriate for the patient’s reason for visit.		x	x		x		x
Conduct accurate and thorough physical and mental status examinations appropriate for the patient’s reason for visit.		x	x		x		x

Recognize physical exam findings that are common variants of normal and those physical exam abnormalities that are frequently found in patients with common diseases/conditions.		x	x		x		x
Demonstrate the ability to assess a patient's functional capacity.		x	x				
Demonstrate culturally and linguistically appropriate interviewing skills with patients from diverse backgrounds.		x	x			x	x
Understand the purpose and limitations of screening and diagnostic tests and utilize appropriately in clinical situations.		x	x				x
Evaluate health literacy by assessing patient's comprehension of verbal and written health information, and assist patients in obtaining and understanding health information.		x	x			x	
Demonstrate the ability to assess the "patient's unique context" and incorporate that information into care.		x	x				x
Negotiate a plan of care with the patient utilizing shared decision-making techniques.		x	x				x
Formulate accurate clinical hypotheses (differential diagnosis) based on an analysis of the patient's clinical presentation, the "patient's unique context" and knowledge of clinical epidemiology.		x	x		x		x
Demonstrate the effective use of pharmacotherapeutic agents and other therapeutic modalities.	x	x	x		x		x
Apply the principles and methods of Evidence-Based Medicine to acquire, appraise, and assimilate new clinical information to improve patient care.		x	x			x	x
Apply evidence-based information to identify and implement preventive services that are appropriate for the patient's age and gender.		x	x				x
Formulate and use strategies to support life-long learning to remain current with advances in medical knowledge and practice.		x	x				
Describe basic bio-behavioral and clinical science principles used to analyze and solve problems related to the diagnosis, treatment and prevention of disease.	x	x	x				x
Recognize the scientific basis of health, disease, and medicine in the management of common, chronic and high impact medical conditions.	x	x	x				x
Describe normal human psychosocial development across the life-span and recognize deviations requiring further evaluation and intervention.	x	x	x				
Discuss the application of psychodynamic theories of human thought and behavior in describing and analyzing patient behavior.	x	x	x				
Recognize one's personal abilities and limitations, knowing when to request assistance.		x	x				
Demonstrate knowledge of learning styles, preferences or strategies to facilitate lifelong learning.		x	x			x	
Demonstrate appropriate and effective use of alternative communication methods including but not limited to telephone and electronic methods.		x	x			x	
Communicate diagnostic information and reasoning, intervention options, and a suggested plan of care with truthfulness, sensitivity and empathy.		x	x	x		x	x
Demonstrate respect, empathy, compassion, responsiveness and concern regardless of the patient's problems, personal characteristics.		x	x			x	
Demonstrate the ability to educate patients about their health, assist patients who want to change health behaviors and assess/encourage patient adherence.		x	x				x
Demonstrate the ability to clearly and accurately summarize patient findings in verbal presentations and common written formats.		x	x	x	x		
Demonstrate effective oral communication skills with colleagues and other health professionals.		x	x	x		x	
Demonstrate effective written communication with colleagues and other health professionals.		x	x		x	x	
Recognize and respond professionally to various common forms of behavioral and emotional presentations.		x	x			x	x
Practice self-evaluation and reflection concerning cultural, moral and ethical issues encountered in the care of patients and the practice of medicine, identifying biases, perceived differences between practitioners and patients, and employing a nonjudgmental approach to patient care.		x	x				

Display professionalism, high ethical standards, and integrity in relationships in all aspects of medical practice, especially with respect to confidentiality, informed consent, and justice.		x	x				
Utilize basic ethical principles including autonomy, beneficence non-maleficance and justice in the care of each patient.		x	x				
Recognize that errors occur in providing health care and how providers and system flaws contribute to hazards in care; seek to improve systems and prevent future errors.		x	x			x	
Demonstrate knowledge of the occurrence of medical errors/adverse events throughout the continuum of care or demonstrate appreciation for the culture of patient safety.		x	x			x	
Advocate for and assist patients in coordinating care and in dealing with system complexities.		x	x			x	
Demonstrate respect for the contributions of medical colleagues, other health care professionals, agencies, and families, to the health of the individual and the health of the community.		x	x			x	
Demonstrate respect for the roles of other healthcare providers and of the need to collaborate with others in caring for individual patients and communities.		x	x			x	
Demonstrate the ability to work effectively as a member of a health care team.		x	x			x	x
Recognize and demonstrate the ability to address the unique needs of patients from underserved environments.		x	x			x	
Recognize the frequent use of over-the-counter medications, supplements and other products by patients.			x			x	
Demonstrate ability to compare the numerous formulations and options patients are confronted with in choosing an OTC product.			x			x	
Demonstrate the ability to apply knowledge gained to specific patient conditions.		x				x	
Communicate effectively with colleagues within one's profession or specialty, other health professionals, and health related agencies.						x	
Demonstrate knowledge of how healthcare costs associated with management of chronic conditions can influence decisions regarding utilization of resources. Advocate for the patient in coordinating cost-effective evidence-based care plans and improved functional ability.						x	

## Policies

### ***Absence and Attendance Policy***

The College of Medicine has detailed attendance policies as they relate to each cohort and events that conflict with course schedules. See [FSUCOM Student Handbook](#) for details of attendance policy, notice of absences and remediation. Students must use the [absence request form](#) that is located on Student Academics.

Extended absences from the clerkship are not permitted. Any absence from the clerkship must be **pre-approved by the regional Campus Dean** prior to the beginning of the clerkship, using the [student absence request form](#). Even with an excused absence, the student will complete the scheduled work as outlined.

The Clerkship Faculty, Clerkship Director and Education Director must be notified of any absence in advance by the student. In the case of illness or other unavoidable absence, follow the same procedure outlined above, and notify everyone as soon as possible. **Unapproved absences during the clerkship will result in a grade of "incomplete" until remediated and may result in a grade of "fail" for the clerkship.**

### ***Academic Honor Policy***

The Florida State University Academic Honor Policy outlines the University's expectations for the integrity of students' academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to "...be honest and truthful and...[to] strive for personal and institutional integrity at Florida State University." (Florida State University Academic Honor Policy, found at <http://fda.fsu.edu/academic-resources/academic-integrity-and-grievances/academic-honor-policy>.)

### ***Americans with Disabilities Act***

Students with disabilities needing academic accommodation should: (1) register with and provide documentation to the  
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Office of Accessibility Services; and (2) bring a letter to the instructor indicating the need for accommodation and what type. Please note that instructors are not allowed to provide classroom accommodation to a student until appropriate verification from the Office of Accessibility Services has been provided. This syllabus and other class materials are available in alternative format upon request. For more information about services available to FSU students with disabilities, contact the:

Office of Accessibility Services  
874 Traditions Way  
108 Student Services Building  
Tallahassee, FL 32306-4167  
(850) 644-9566 (voice)  
(850) 644-8504 (TDD)  
Email: [oas@fsu.edu](mailto:oas@fsu.edu)  
<https://dsst.fsu.edu/oas>

### ***College of Medicine Student Disability Resources***

Candidates for the M.D. degree must be able to fully and promptly perform the essential functions in each of the following categories: Observation, Communication, Motor, Intellectual, and Behavioral/Social. However, it is recognized that degrees of ability vary widely between individuals. Individuals are encouraged to discuss their disabilities with the College of Medicine's Director of Student Counseling Services and the FSU Student Disability Resource Center to determine whether they might be eligible to receive accommodations needed in order to train and function effectively as a physician. The Florida State University College of Medicine is committed to enabling its students by any reasonable means or accommodations to complete the course of study leading to the medical degree.

### ***Student Mistreatment Policy***

If you feel you are being mistreated, please refer to the Student Mistreatment Policy in the [FSUCOM Student Handbook](#) and report the incident as soon as possible.

### ***Student Work Hours Policy***

The FSU College of Medicine adheres to the ACGME requirements regarding clinical work and education. This includes working no more than 80 hours per week and no more than 24 hours continuously, except an additional 4 hours may be added to the 24 to perform activities related to patient safety, such as transitions of care or education. Additional patient care responsibilities must not be assigned during this time. Students will have at least one out of every 7 days off, completely free from clinical and educational duties, when averaged over 4 weeks.

**Documentation of Work Hours:** Students will use ETS to document by self-report their daily work hours. Students must enter daily work hours that includes both clinical experience and educational activities. Failure to report work hours is considered a breach of professionalism.

- Clinical care, including documentation in medical record
- Required educational meetings (i.e. Doctoring 3, clerkship meetings, educational meetings at residency programs)

Hours that should not be included in self-reported work hours include reading about patient conditions and procedures, self-directed study for clerkships/courses, work completed for assignments, learning modules and assigned reading. Failure to log student workhours will be considered a breach of professionalism.