



Faculty Mentor and Student Agreement Form – Summer Research Fellowship

The **Summer Research Fellowship (SRF)** program provides \$5,000 stipends to medical students conducting research between their first and second year of medical school, under the guidance of an FSU faculty mentor.

Goal: To foster research experiences that enhance students' scientific and clinical interests.

- **Program Timeline:** Mid-May to Mid-August 2025
- **Proposal Submission Deadline:** Tuesday, February 11, 2025, by 9:00 a.m.
- **Requirements:**
 - Full-time summer research
 - A summary/reflection paper must be submitted by early September 2025.
 - Posters will be presented to a College of Medicine audience in mid-Fall 2025.

Key Notes:

- Students may join existing projects or create new ones.
- Non-FSU faculty are **not eligible** to serve as mentors.
- Only **one student per project** will be funded. Faculty may be a mentor for multiple students.
- Proposals must be student-written, though mentors may provide guidance.
 - For further information on the submission or proposal requirements click [HERE](#)

Research Training Requirements

- **Human Subjects Research:** Complete CITI training (provided at no cost).
- **Animal/Wet Lab Research:** Training (e.g., animal handling, lab safety) must be completed *before research begins*.

Section I: Type of Research

Check the appropriate statement as it applies to your proposed research:

My research involves *working with human subjects*, and I affirm that prior to starting my research: I have completed the required CITI training in the protection of human subjects required by the FSU College of Medicine.

I will or have already submitted this project for approval by the appropriate Institutional Review Board(s) (e.g., FSU IRB, Tallahassee Memorial Hospital).*

* *Documentation required if your project is awarded funding.*

My research involves *working in a biomedical sciences lab*, and

I affirm that I have or will have completed the necessary lab safety training before starting my research.

I affirm that the study I will be working on has been approved by the Animal care and use committee (ACUC) office.

Section II: Attestation Statements

Student Name: _____

Student Responsibilities

By signing this form, I attest and affirm the following to be true:

- I developed, wrote, and submitted this SRF proposal.
- The signing faculty member has agreed to mentor me in conducting the proposed research project should it be funded.
- I am not remediating or repeating coursework required to complete the medical degree.
- I am available to complete the proposed research project this summer and commit to 10 weeks of full-time work.
- I have collected the CV from my mentor to submit along with this form to my Qualtrics submission.

Student Signature: _____

Date: _____

Faculty Mentor Name: _____

Faculty Mentor email: _____

Faculty Mentor College: _____

Faculty Mentor Dept: _____

Faculty Mentor Responsibilities

By signing this form, I attest and affirm the following to be true:

- I reviewed the student's proposal prior to submission.
- The proposal was drafted and written by the student, and to my knowledge is not the product of others' written work.
- Should the proposal be funded, I agree to mentor the student on the proposed research project over the summer: 10 weeks of full-time work.
- I agree to oversee the creation of the required poster.
- As applicable, I accept responsibility for seeing that the proposed research is submitted to the appropriate IRB(s) and/or that the student secures the appropriate training documentation.

Faculty Mentor Signature: _____

Date: _____