

RAMP Grants Goes Live July 1 - Here's What You Need to Know



Many of you in the CoM research community are familiar with FSU's new comprehensive research administration tool - RAMP (Research Administration and Management Portal). Some of you may already be using RAMP for IRB and ACUC approvals.

Effective July 1, RAMP will also be our method to route funding proposals and manage active sponsored projects.

The RAMP [website](#) identifies changes to [research processes](#), but here's a little more detail about how the transition to RAMP will impact CoM proposal processes:

WHAT CHANGES?

Proposal approvals: The Proposal Transmittal Form will no longer be used for approvals. All approvals will happen inside RAMP. Approvers will be notified of necessary reviews and approvals by RAMP emails.

Submittal method: RAMP supports system-to-system submittals where available, so Sponsored Research (SRA) and the Research Foundation (FSURF) may be able to submit your proposal directly from RAMP. Your Med-RA analyst will advise you of the appropriate submittal method.

WHAT STAYS THE SAME?

Med-RA support: Analysts will continue to manage the administrative functions of your proposal development, and will facilitate institutional approval and submittal.

Proposal access: Researchers and departmental staff will have access to proposals in development.

Review Deadlines: The Med-RA deadline to review documents remains **10 days before submittal** and the SRA/FSURF deadline to review documents in RAMP remains **3 days before submittal**.

WHAT DO RESEARCHERS NEED TO DO?

Plan ahead: All new systems have a learning curve. Make sure you allow enough time in your proposal development process to work through any system issues and to secure approvals.

Review RAMP how-to guides: Available on the [RAMP training website](#). These guides and recorded training sessions will help you get comfortable with the look, feel, and functions of the system.

QUESTIONS?

Contact Med-RA at research@med.fsu.edu, the RAMP team at ramp-grants@fsu.edu, or review the [RAMP FAQs](#).